



McMaster Volunteer Posting – Position Information Sheet

Position Information

Position Title: Program Support Staff

No. of Openings: unlimited

Work Schedule (What days and times of week?):

Monday to Friday > 3-5pm and/or 6-8pm
Saturdays > 9-12noon and/or 1-4pm

Start Date: -

End Date: -

Position Description:

Drop-in Program Support Staff – engaging children and youth while interacting with them in the games, computer or craft room as well as gymnasium and pool.

Registered Program Support Staff – assisting program facilitators with set up, clean up and implementation of programs ranging from dance, basketball, creative programs, healthy active living programs, computer programs, etc.

*refer to website for program details (www.kboysandgirlsclub.com)

Application Instructions: (What documents are students to submit, where are they to submit them [on OSCAR or to an e-mail address] and to whom [yourself or HR etc.]

Please submit resume to:

Sam Campanella – Program Supervisor (sam@kboysandgirlsclub.com)

Other Information:

(Please include relevant information related to screening, qualifications such as a second language, and if the location of the opportunity is different from the address listed for the organization)

*Grade 12 diploma required and interest in working with children

*CRIMINAL REFERENCE CHECK REQUIRED

**Please complete and return to Keri Long, Faculty of Social Sciences, by
email: kerlong@mcmaster.ca or fax: 905-525-2787**